

C.A.R.E.S. PROGRAM

2024 - 2025

Dear Parents/Guardians,

Thank you for enrolling your child in the Nativity of Our Lord School C.A.R.E.S. before/after school program. The term C.A.R.E.S. means Children Are Receiving Extended Services. It is designed to allow your child a diversity of activities within a Catholic Environment. Arts & crafts, games, outdoor play and snack time are just a few of the activities.

C. A.R.E.S. operational hours are 7:00 am to 8:00 am and 3:10 pm to 6:00 pm. PLEASE respect our closing time and be prompt. There will be a \$10.00 late fee for the first 5 minutes after 6:00 pm with an additional \$1.00 for every minute thereafter. All C.A.R.E.S. charges will be posted to the parent FACTS account the week following each month. Payments for C.A.R.E.S. services become due on the stated invoice due date. All CARES charges are billed through the Incidental Billing module of your FACTS account and are shown separately from scheduled tuition payments.

Transportation for your student

Please contact your student's teacher directly to make them aware of your child's C.A.R.E.S. and transportation schedule. You can also email the transportation line transportation@noolp.org, the C.A.R.E.S. line cares@noolp.org or by calling our transportation/early dismissal line at **215-675-2820 option #2** for daily updates. We understand that you may need to change your student's transportation later in the day. Although we continue to check our transportation email and phone messages, we ask that you notify the school with any transportation changes no later than 2:30 pm.

Signing in and out

PLEASE NOTE: The C.A.R.E.S. program has a time-saving feature that allows parents to log in to a Parent Kiosk using their given ID code. The CARES staff has a list of each student and their assigned sign in/out kiosk ID code. This kiosk automatically calculates the time in the program and the charges that will be invoiced. Please be sure to login in as soon as you arrive to drop off/pick up your students to ensure the most accurate time charged.

Additional Notes...

- Although snacks are provided once the children arrive at C.A.R.E.S., you are welcome to send in an additional snack for your child.
- PreK parents must sign an Independent toileting agreement and are also encouraged to keep an extra set of underwear, socks and clothes at C.A.R.E.S.
- There is a time set aside for homework. It is the child's responsibility to have his/her assignments and books. Only written assignments can be completed at C.A.R.E.S. Parents are responsible for checking their children's homework. All students in grades 1st thru 8th will be required to do homework. Students are **NOT** permitted to re-enter the school building to collect forgotten books, homework or personal belongings.

For further information regarding C.A.R.E.S. policies and procedures, please contact C.A.R.E.S. cares@noolp.org for information or consult the cares forms available on the school website.

<https://school.noolp.org/parent-resources/forms/>

June 5 2024